



ASCLS-IA Winter-Board Meeting

Date: January 14th, 2017

Time: 9:45 am

Location: Lab Conference Room (BW11A), Iowa City VA HCS

Please bring: Any committee reports

Additional info: Here is a link for calling in and for a meeting. My suggestion is to log in on the computer to connect, but to use the phone for the call in.

[Join online meeting](#)

<https://meet.RTC.VA.GOV/khaldee.davenport-landry/ZNB9H4CC>

Join by Phone

[1-855-767-1051](tel:1-855-767-1051)

[Find a local number](#)

Conference ID: 86921128

Agenda

Agenda Item	Responsible Person	Time Allotted
Call to Order & Welcome	Lindsey Davenport-Landry	5
Secretary's Report	Bridget Aukes	5
Treasurer's Report	Neil Kumor	10
1. Update on money from CD		
President's Report	Lindsey Davenport-Landry	10
Committee Reports	Committee Chairs	40
A State Meeting	Lindsey Davenport-Landry Jan Frerichs	
B By-Laws	Mick Williams	
C Governmental Affairs/Political Action	Theresa Fruehling	
D Historian	Vonnie Hinrichsen	
E Leadership Development	Sheila Dunn, Rebecca Dill-Devor	
F Membership Services	Open	
G NewsScope Editor(s)	Kearstyn Wacker, Judy Jackson	
H Nominations and Awards	Jan Frerichs, Sarah Taylor, Sue McGuinty	

I P.A.C.E. Coordinator

Kim Von Ahsen

J Promotion of the Profession

Jan Frerichs, Rachel Leemkuil

Subcommittee: Career Recruitment

Open

Public Relations

Open

K Scholarship Committee

Sarah Beerends

L Scholarship Fundraising Project

Open

M Webmaster

Kim Von Ahsen

Old Business

New Business

Other Business

Adjournment



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Time: 9:45 am

Location: Lab Conference Room (BW11A), Iowa City VA HCS

Minutes

Board Members Present:

- Lindsey Davenport-Landry, President
- Vonnie Hinrichsen, President – Elect
- Jan Frerichs, Past President
- Bridget Aukes, Secretary
- Neil Kumor, Treasurer
- Janet Whitney, 3rd Year Board Member
- Mitch Owen, 2nd Year Board Member
- Becky Dill-Devor, 1st Year Board Member
- Allison Barney, First Year Professional
- New Professional
- Student Board Member

Other Members Present:

Sue McGuinty, Sarah Taylor

Committee Chairs:

- Mick Williams, By-Laws
- Theresa Fruehling, GAC/PAC- by phonw
- Vonnie Hinrichson, Historian
- Kearstyn Wacker, NewsScope editor
- Sheila Dunn, Leadership Development
- Becky Dill-Devor, Leadership Development
- Kim Von-Ahsen, PACE/Webmaster
- Rachel Leemkuil, Promotion of the Profession co-Chair
- Jan Frerichs, Promotion of the Profession co-Chair
- Sarah Beerends, Scholarship

Guests:

Call to Order 1/14/17 @ 10:00 am

Secretary's Report

Minutes from the Winter Spring Summer Fall were reviewed with:

Following Changes:

No Changes

Hearing no further additions, changes, or deletions to the Secretary's Report;

The minutes were accepted by President Lindsey Davenport-Landry as printed/posted corrected

Treasurer's Report

See attached

No Changes

Following Changes:

Discussion: current checking is \$18,173.80. No outstanding bills. Total funds: \$ 20,246.28

Add a line item for ENRF for \$150.00 for national meeting. Audit of books still needs to be done – Vonnie Hinrichsen, Jane Whitney, Lindsey Landry, Sue McGuinty

Hearing no further additions, changes, or deletions to the Treasurer's Report;

The Treasurer's Report was accepted by President Lindsey Davenport-Landry as x printed/posted corrected

President's Report

PURPOSE: Report Activities of the President

ACTIVITIES:

- Working on Spring Meeting Planning
- No happenings at state level
- No communication from National except from specific committees.
- Please see the items under new business to discuss

CONCERNS: Nominations and National Membership

REQUESTS FOR ACTION: No request for action.

President's report was reviewed with:

- Following Changes:
 No Changes

ASCLS Report and/or Leadership Mailing

Discussion:

Region VI Report

None

Committee Reports

A. Annual Meeting: Jan Frerichs and Lindsey Davenport-Landry

PURPOSE: Report Activities of the Committee

ACTIVITIES:

- Working on Spring Meeting Planning
- April 12-14th Coralville Radisson
- Partnering with CLMA
- Lindsey-Co-chair
- Amy F.- Vendors
- Jan F. - Social/ Awards?
- Sue M.- Scholarship
- Bridget- Speakers
- Had meeting 1/10/17 will have additional information after this call.

Lindsey reviewed speakers, program and food choices with the group. Volunteers are need to moderate sessions, and sit at registration table. Need volunteers for membership booth. Emails for volunteers will be going out later.

CONCERNS: None

REQUESTS FOR ACTION: No request for action.

B. By-Laws: Mick Williams, chair

PURPOSE:

ACTIVITIES:

CONCERNS:

REQUESTS FOR ACTION:

C. Governmental Affairs/Political Action: Theresa Fruehling, chair

PURPOSE: Inform and educate members of the society on issues affecting our profession.

1. Receive emails from Regional Chair, Paula Garrott detailing the discussion of the GAC conference calls.
 - a. Kim VonAhsen has been actively forwarding these emails to members of Region VI
 - b. Addressing any concerns brought to my attention to with Paula to be discussed on conference calls:
 - i. Nothing has been brought to me directly
 - c. See attachment for GAC conference call notes
2. Working with Stephanie Noblit, GAC Mentor for New Professionals and Students, on an abbreviated power-point discussing GAC and PAC
3. Made revisions to the PAC part of Stephanie's Intro to GAC and PAC (I don't think the final version has been released yet)
4. Have discussed Podcast; getting members together has been the challenge
5. Delegation to Legislative Symposium needs to be decided and appointments need to be arranged
 - a. Legislative Symposium: March 20th-21st
 - b. Early registration ends: February 20, 2017
 - c. I am interested and have the time off work
6. PAC fundraiser or booth for Spring meeting
 - a. What are the Board thoughts/ feelings concerning PAC soliciting donations at the Spring meeting?
 - i. I will try to call in, but will be at work. As for the Fall meeting the workload did not allow for me to call into the meeting.

CONCERNS:

REQUESTS FOR ACTION:

Note: Please combine this with actual Committee report Career Outreach/ Recruitment)

PURPOSE: Encourage and recruit future generations into the field of Medical Laboratory Science

ACTIVITIES:

1. Open Minds, Open Doors: Held at Coe College
 - a. Presenters: Amy Frank, MT (ASCP); Theresa Fruehling, MA (Forensic Psychology), MLS (ASCP)^{CM}; and Kate Halter, MLT (ASCP)
 - b. 8th and 9th grade girls- presentation were well received
2. UI Health Care STEM Education
 - a. Fall 2016 STEM Education Pathology Interest Day
 - i. Held on October 24th, 2016
 - ii. Presenters: Theresa Fruehling, MA (Forensic Psychology), MLS (ASCP)^{CM} and Kate Halter, MLT (ASCP)
 - iii. Please see below for comments on session and links to pictures*
 - b. Winter 2017: Girls Go STEM
 - i. Being held on: February 11th, 2017 at 8-11:30 am
 - ii. 200 girls in 6th-8th grades (Partnering with Girl Scouts but open to any interested girls)
 - iii. Presenters: Becky Dill-Devor, MLS (ASCP)^{CM} and Theresa Fruehling, MLS (ASCP)^{CM} (Any other volunteers??)
 - c. Spring 2017 Pathology Interest Day

- i. Looking at March 3rd or second week of March (I may have a conflict with the 3rd)
- 3. Cedar Valley Science Symposium (CVSS)- Wartburg College
 - a. Being held on January 21st
 - b. Presenters: Heidi Echernacht, MLS (ASCP) AAS; Amy Frank, MT (ASCP); Theresa Fruehling, MLS (ASCP)^{CM} and Janet Whitney, MT (ASCP)
- 4. Provided assistance via materials and power-points to Mary Capper, MT (ASCP), SH for a STEM event being held in Washington, IA for students of all ages on November 29th.

CONCERNS:

REQUESTS FOR ACTION:

* Hi Theresa,

Thank you for leading the Pathology session on Monday for the Pathology Interest Day! You are a brave soul for letting the students swab your throat. ☺ The visit looked like a blast. Our STEM Student Intern Alexis, said your session was great and the students really enjoyed the hands-on aspect of your session and your views about doing clinical lab science rather than practicing on patients.

All but one student said that their interest in STEM fields “Increased” or “Greatly Increased” as a result of attending the program. (The one other student noted their interest remained “Neutral”.) All of the students ranked your session “Awesome” or “Good” on the evaluations. All students would recommend this program to others.

We received the following feedback:

- “The staff were really nice and helpful during the educational experience.”
- “I have never been in a real lab before and it was really cool to see all of the technology.” understood why they were not allowed.
- “I learned that there are different labs for different testing.”
- “The presenters were great! They had good energy and voices.”
- “I wish we could have seen the Chemistry part of the lab, but I understood why we couldn’t.”
- “I would like to have been told more about how to get to careers in pathology.”
- “I learned about all of the different shapes of blood cells.”
- “I learned about all of the different tests you can have run.”

There were some great pictures taken during your session. They can be found here:

- https://www.facebook.com/UIHealthCareCEP/photos/?tab=album&album_id=10154569409899019
- <https://www.flickr.com/photos/uihealthcare/albums/72157675783309985>

Thanks again! You are awesome!

Emily Strattan
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D. Historian: Vonnie Hinrichsen, chair

PURPOSE: To preserve our history of ASCLS-IA

ACTIVITIES:

CONCERNS:

REQUESTS FOR ACTION:

E. Leadership Development: Sheila Dunn, chair

PURPOSE: No report

CONCERNS: No report

ACTIVITIES: No report

REQUESTS FOR ACTION: None

F. Membership Committee (**OPEN**)

PURPOSE: This committee is responsible providing Membership Services at the State Level

Committee goals:

1. Contact lapsed members about reactivating membership
2. Communicate with members regarding importance of membership
3. Provide membership retention up-dates to ASCLS-IA board
4. Transition student members to new professional status

ACTIVITIES:

CONCERNS:

REQUESTS FOR ACTION:

G. NewsScope Editor(s)/Publications: Kearstyn Wacker, chair; Judy Jackson, co-editor

PURPOSE: To publish information regarding ASCLS-IA activities to current and future members via the internet and hard copy to requested address.

ACTIVITIES: Working on Feb edition – Will include information about the annual State meeting

CONCERNS: Always looking for articles

REQUESTS FOR ACTION: Articles from members and board

H. Nominations and Awards: Jan Frerichs, chair
Sarah Taylor, Nominations; Sue McGuinty, Nominations

PURPOSE: To recruit members to run for positions in ASCLS-IA

ACTIVITIES: The following members have agreed to run for office:

President Elect: Sarah Taylor

President elect-elect: open

Treasurer: Sue McGuinty

Board Member: Shawn Froehlich

CONCERNS: Difficulty finding folks to run for president elect-elect

REQUESTS FOR ACTION: I move that the ASCLS board members submit names to the nominations committee for potential president-elect-elect candidates and brain-storm ideas to recruit folks to run for leadership positions.

I. P.A.C.E. Coordinator: Kim VonAhsen, chair

PURPOSE: P.A.C.E.® is an administrative system serving as the quality assurance mechanism for continuing education programs offered to clinical laboratory professionals. P.A.C.E.® Committee maintains the standards of P.A.C.E.® approval for education programs sponsored and/or offered by ASCLS-IA.

ACTIVITIES:

Committee goals:

Provide continuing education for members and non-members including approval of education programs offered by entities other than ASCLS-IA.

Activities toward those goals:

1. 2017 P.A.C.E. provider renewal invoice received and sent to Treasurer for payment.
2. P.A.C.E for the 2017 Annual state meeting will be provided by ASCLS-IA.

CONCERNS: No concerns.

REQUESTS FOR ACTION: No request for actions.

J. Promotion of the Profession: Jan Frerichs

PURPOSE: No report

ACTIVITIES: No report

CONCERNS: No report

REQUESTS FOR ACTION:

Subcommittee: Career recruitment (**OPEN**)

Subcommittee: Professional/ Public Relations (**OPEN**)

K. Scholarship: Sarah Beerends, chair

PURPOSE: To promote the future of our profession through giving scholarships to MLS/MLT students.

ACTIVITIES:

1. Will be Emailing scholarship information to program directors
2. Select recipients-I will be contacting committee members in March to help.

CONCERNS:

1. Fundraising ideas for this year, are they needed?
2. Do funds include student membership? Additional \$200.00
3. Forms on the website need to be updated.

REQUESTS FOR ACTION:

The past 2 years we have given 4 scholarships at \$500 each, plus a student membership.

L. Scholarship Fundraising Project (**OPEN**) – T shirt sale with new ASCLS-IA logo

PURPOSE:

ACTIVITIES:

CONCERNS:

REQUESTS FOR ACTION:

M. Webmaster: Kim VonAhsen, chair

PURPOSE: To maintain the ASCLS-IA website and other current technology social networking/communication applications. The website serves as an essential means of communication information to potential, new, and existing members about the activities of ASCLS-IA.

ACTIVITIES:

Committee goals:

Maintain an up to date website.

Activities toward those goals:

1. Website
 - a. Updated with 2016-2017 Board and Committees
2. 2017 Spring Meeting Website
 - a. Website for the ASCLS-IA and CLMA Iowa Spring meeting work has started, slowly populating as more meeting information comes in.
3. ASCLS-IA List Serve
 - a. Reminder that the list serve that was provided by ASCLS is no longer available. The decision was made by JR Constance to shut down serve due to spam issues and blacklisting by email providers.
 - b. Currently communicating to Iowa members via email will need to be done using the Iowa State Society on connect.ascls.org or by downloading the state membership roster and using an email service such as MailChimp. Depending on the number of emails, Google will not allow mass emailing as it is identified as SPAM.

CONCERNS: No concerns.

REQUESTS FOR ACTION: No Requests for Action

Old Business: CD renewal – we renewed the \$2000 CD

New Business

Topics to cover: Not everything is new business- but I want to have everyone aware of things to discuss.

1. E&RF line item added
2. CD Renewal- what did we do- renewed
3. Audit of Books- when should we do this – do at the spring meeting
4. Break out at meeting on ASCLS website – no, do at a board meeting
5. Website updates- please review website and give Kim feedback
6. Bring guest to meeting- we discussed trying to bring someone with us to the meeting
7. FYP discount- did we want to discuss this further?
8. Workshop in Sioux City- Lindsey will contact the labs in the area to see if there is interest and what topics. Jan will work with her on this.
9. Newsscope work together on formatting and updating- What is required to be in our letter to members? (Ask Mick and Kim)
10. Scholarship update- get things sent out soon
11. Caseys Pizza Fund Raiser- Janet did you look at this? Only for groups under 18
12. Student Council- Allison was flushing out ideas
13. Attending Leg Days- who would like to go – Theresa Fruehling, Vonnie Hinrichsen? Sarah Taylor and possibly Rebecca Dill Deor
14. Spring Meeting- Gift for members? Keychain? Sarah Taylor will look into it.
15. Membership booth- who would like to help with the booth? An email will be sent out for volunteers
16. Student separate event at the spring meeting?
17. **Discuss menu for social. See link below for full menu. ASCLS-IA will subsidize part of our member's meal. We will cover anything over \$30. Each member will receive 2 drink tickets.**



Catering menu
9.29.16.docx

Other Business: We will try to have a conference call toward the end of February.

Adjournment

Motion to Adjourn Meeting

Motion

Moved by: Sue McGuinty

Seconded by: Becky Dill Devor

PASSED

FAILED

Meeting adjourned by Lindsey Davenport-Landry

am

pm