



2017 Annual Business Meeting

Date: Thursday, April 13th, 2017

Time: 4:00 pm

Location: Radisson Hotel and Conference Center, Coralville, IA

Agenda

Call to Order 4:03 p.m. by K. Lindsey Davenport-Landry

1. Appointment of parliamentarian- Mick Williams
2. Establish Quorum- members (see attached lists)
3. Motion to seat visitors
Moved by Sarah Taylor; Seconded by Jan Frerichs; Motion passed
4. Motion to allow privilege of the floor to visitors
Moved by Kim Von Ahsen; Seconded by Becky Dill-Devor; Motion passed

Final Ballot Call for 2017 Annual Business Meeting

(Winners are in Bold print)

Treasurer:

Nominations: **Sue McGuinty**

Board Member:

Nominations: **Shawn Froehlich**

President(-elect):

Nominations: **Vonnie Hinrichsen**

President-elect(-elect):

Nominations: **Sarah Taylor**

President-elect-elect:

Nominations: **Bridget Aukes**

Appointment of Delegates to National Meeting: (3)

Nominations: **Sarah Taylor, Becky Dill-Devor, (VACANT)**

Nominations Committee: (2)

Nominations: **Rebecak Owen, Judy Jackson**

Accept by acclamation by Lindsey Davenport-Landry.

Secretary's Report**Bridget Aukes**

See minutes on ASCLS-IA website

 Following Changes: **No Changes****Treasurer's Report****Neil Kumor**

See Attached

Treasurer's report was reviewed with:

 Following Changes: **No Changes****Conducting audit with Sue, Vonnie, Lindsey, Neil.****President's Report****K. Lindsey Davenport-Landry****2016-2017 ACTIVITIES & ACCOMPLISHMENTS:**

- Membership attended Legislative Symposium- Theresa Fruehling, Kim VonAhsen, Rebecca Dill-Devor, Bridget Aukes
- Open Minds, Open Doors: Held at Coe College
 - Presenters: Amy Frank, MT (ASCP); Theresa Fruehling, MA (Forensic Psychology), MLS (ASCP)^{CM}; and Kate Halter, MLT (ASCP)
 - 8th and 9th grade girls- presentation were well received
- UI Health Care STEM Education
 - Fall 2016 STEM Education Pathology Interest Day
 - Held on October 24th, 2016
 - Presenters: Theresa Fruehling, MA (Forensic Psychology), MLS (ASCP)^{CM} and Kate Halter, MLT (ASCP)
 - Please see below for comments on session and links to pictures*
 - Winter 2017: Girls Go STEM
 - Being held on: February 11th, 2017 at 8-11:30 am
 - 200 girls in 6th-8th grades (Partnering with Girl Scouts but open to any interested girls)
 - Presenters: Becky Dill-Devor, MLS (ASCP)^{CM} and Theresa Fruehling, MLS (ASCP)^{CM} (Any other volunteers??)
- Cedar Valley Science Symposium (CVSS)- Wartburg College
 - Being held on January 21st
 - Presenters: Heidi Echternacht, MLS (ASCP) AAS; Amy Frank, MT (ASCP); Theresa Fruehling, MLS (ASCP)^{CM} and Janet Whitney, MT (ASCP)
- Provided assistance via materials and power-points to Mary Capper, MT (ASCP), SH for a STEM event being held in Washington, IA for students of all ages on November 29th.
- Attended Region VI meetings- Face to Face in DesMoines
- Audit of Treasury
- Spring Meeting Planning
- Nominations to National for Awards
- Attended National Meeting- K. Lindsey Davenport-Landry, Jan Frerichs, Kim VonAhsen, Theresa Fruehling, Rebecca Dill-Devor, Allison Barney, Vonnie Hinrichsen

Membership Numbers

Collaborative	8
Emeritus	7
Professional	97
First Year Professional	19
Student	38
Total	169
Total- students	131

Discussion: Membership is up. Annual state meeting will be in Des Moines in 2018. Profit from this year's meeting is approximated at \$8,000.

President's report was reviewed with:

Following Changes:

No Changes

Discussion:

Committee Report

A. Annual Meeting- Lindsey Davenport-Landry, Jan Frerichs

Activities:

- Numerous calls to plan meeting
- Multiple members on planning committee
 - Co-Chair-Lindsey Davenport-Landry
 - Speakers-Bridget Aukes
 - Vendors- Amy Frank
 - Promotion and Program- Kim VonAhsen
 - Vendor promotion- Sue McGuinty
 - Social- Jan
- Meeting will be in Des Moines in 2018

2016-2017 Accomplishments:

- Approximating \$8,000 in income.

B. Bylaws- Mick Williams

By-Laws Changes to be voted on at Annual Business meeting:

Activities:

2016-2017 Accomplishments:

C. Government Affairs/ Political Action- Theresa Fruehling

ACTIVITIES:

- Attended National Meeting in Philadelphia
 - Held first recognition event for \$150+ donors and Gold Tier PAC contributors
 - Attend dinner: donate \$150.00
 - Gold status: \$300.00 within fiscal year
 - Received positive feedback on dinner; however conflicted with Regional dinners. PAC is looking to have a wine reception this year at National
- Termed out (served 2, 3 year terms):
 - National Government Affairs Committee
 - National Political Action Committee
 - Region VI PAC Chair
- Working on finishing GAC National Handbook
- Compiled comments from Mentees for GAC
- Wrote article for NewsScope, 'The Embodiment of the People'
- Attended Legislative Symposium
 - Mentored Bridget Aukes and Becky Dill-Devor during their first Legislative Symposium
- Continuing to work with Doug Davis on GAC issues

2016-2017 ACCOMPLISHMENTS:

- Helped edit a power-point produced by Stephanie Noblit discussing the differences between GAC and PAC
- Launched the first annual PAC donor recognition event at National
- Compiled comments and suggestions from mentees for National Government Affairs Committee
- Communicated with Congressional members' aides about issues affecting our profession

- PAC donations:
 - Minimum: \$15.00
 - Pin: \$20.00
 - Silent auction baskets
 - Checks payable to ASCLS PAC
 - Evans & Katz Voluntary Donation form must be completed with donation (Becky and Doug will handle PAC contributions during Spring meeting.)
- Continued to work with Doug Davis on GAC issues.

D. Historian – Vonnie Hinrichsen

Activities:

2016-2017 Accomplishments:

E. Leadership Development – Sheila Dunn, Rebecca Dill-Devor

Activities:

2016-2017 Accomplishments:

F. Membership – OPEN

Activities:

2016-2017 Accomplishments:

G. NewsScope Editor – Kearstyn Wacker, Judy Jackson

Activities:

- Need pics from state meeting sent to editor

2016-2017 Accomplishments:

H. Nominations and Awards – Jan Frerichs, Sue McGuinty, Sarah Taylor

AWARDS:

PURPOSE: To recognize laboratory staff for service to the profession

ACTIVITIES: Sent out call for award nominations, reviewed submissions and chose recipients for awards.

NOMINATIONS:

PURPOSE: To find members willing to run for offices and board of directors.

ACTIVITIES: Call for nominations sent out to membership. Nominations committee members contact members regarding willingness to run for office.

ACCOMPLISHMENTS: Recruited members to run for treasurer, president-elect, president elect-elect, and first year board member.

OPEN POSITIONS:

(Winners are in Bold print)

Treasurer:

Nominations: **Sue McGuinty**

Board Member:

Nominations: **Shawn Froehlich**

President(-elect):

Nominations: **Vonnie Hinrichsen**

President-elect(-elect):

Nominations: **Sarah Taylor**

President-elect-elect:

Nominations: **Bridget Aukes**

Appointment of Delegates to National Meeting: (3)

Nominations: **Sarah Taylor, Becky Dill-Devor, (VACANT)**

Nominations Committee: (2)

Nominations: **Rebecak Owen, Judy Jackson**

I. P.A.C.E. – Kim Von Ahsen**Activities:**

- Submitted P.A.C.E. invoice to Treasurer for 2017 annual provider status.
- PACE has offered free continuing education to Renewed Members as a Thank You; please take advantage of these so it is continued to be offered in the future.
- Provided CE for 2016 CLMA Iowa Spring and Fall Meeting, State Hygiene Laboratory Biosafety Workshop

2016-2017 Accomplishments:

- Full implementation and utilization of the CE Organizer for all ASCLS-IA sponsored events.
- Received approval of application for 2017 P.A.C.E. provider status.

J. Promotion of the Profession – Jan Frerichs, Rachel Leemkuil**Activities:****2016-2017 Accomplishments:**

- See STEM items in president's report and report below.

CVSS/STEM Events – Theresa Fruehling**ACTIVITIES:**

1. June 18th:
 - a. UIHealthcare STEM program; 12 High School girls with parents interested in attending the University of Iowa and pursuing a career in Healthcare
 - b. Case study performed: Mono v. Strep
 - c. Presenters: Becky Dill-Devor and Theresa Fruehling
 - d. Received a lot of positive feedback.
2. Open Minds, Open Doors: Held at Coe College
 - a. Presenters: Amy Frank, MT (ASCP); Theresa Fruehling, MA (Forensic Psychology), MLS (ASCP)^{CM}, and Kate Halter, MLT (ASCP)
 - b. 8th and 9th grade girls- presentation were well received
3. UI Health Care STEM Education
 - a. Fall 2016 STEM Education Pathology Interest Day
 - i. Held on October 24th, 2016
 - ii. Presenters: Theresa Fruehling, MA (Forensic Psychology), MLS (ASCP)^{CM} and Kate Halter, MLT (ASCP)
 - iii. Please see below for comments on session and links to pictures*
4. Provided assistance via materials and power-points to Mary Capper, MT (ASCP), SH for a STEM event being held in Washington, IA for students of all ages on November 29th.
5. Cedar Valley Science Symposium (CVSS):
 - a. January 21st, Wartburg College
 - b. 9 students- all of whom wrote essays for scholarships
 - c. Presenters: Heidi Echternacht and Theresa Fruehling (Unfortunately Amy Frank was called in to work)
 - d. Received a lot of positive feedback
 - i. Even had current Professors stop in and perform lab testing
 - e. Next CVSS moved to this November 11th; looking for volunteers. Need to know ASAP
6. Girls Go STEM:

- a. February 11th, University of Iowa MERF
 - b. Girl Scouts: 4 sessions
 - i. 1st session- 15
 - ii. 2nd- 15
 - iii. 3rd- 15
 - iv. 4th-5
 - c. Presenter: Becky Dill-Devor (Theresa Fruehling- sick)
 - i. Provided power-point presentation, worksheets, and lab games for Becky to use during the session.
7. Pathology Interest Day:
- a. March 7th, University of Iowa Hospitals and Clinics
 - b. 12-14 students from the "Corridor" area, i.e. Cedar Rapids, Iowa City, Marion, and surrounding areas
 - c. Presenters: Theresa Fruehling and Kate Halter
 - d. Case Study: Mono v. Strep and tour of the Core lab at the UIHC
8. Hands on Health:
- a. April 5th, University of Iowa Undergraduate students. Held at UIHC
 - b. 8 students- variety of science backgrounds; including one MLS student
 - c. Presenters: Becky Dill-Devor and Theresa Fruehling
 - d. Power-point: Clinical/ Medical Laboratory Science Profession: Unlimited possibilities and then a tour of the Core laboratory at UIHC
9. Pathology Interest Day:
- a. April 10th, University of Iowa MERF
 - b. 9 middle school students (females) with 2 instructors {from Easton Middle School, Preston, IA} and a perspective student and her mom from North Carolina (her Aunt is an Anatomy professor at U of Iowa).
 - c. Presenter: Theresa Fruehling
 - d. Power-point- introduction to the profession and hands-on activity in which the students used the slide method to type my blood.

2016-2017 ACCOMPLISHMENTS:

- Recruited new presenters
- Created and revamped handouts and worksheets for participants
- Increased involvement with UIHealthcare STEM Outreach Program
- Created new case studies

Created new power-point presentations

1. Career Recruitment- OPEN

2. Professional and Public Relation - OPEN

K. Scholarship- Sue McGuinty, Sarah Beerends

ACTIVITIES:

- Received and reviewed application information for 28 students.
- There were very good candidates that applied making the decision challenging.
- We awarded 4 scholarships.
- Plan fundraising for scholarships at the spring meeting by selling beaded keychains for \$5. Of this amount \$2 will go to Sheltie Rescue Foundation (for HOPE) and \$3 to our scholarship fund.
- Also selling PopSockets for scholarship fundraiser. Selling for \$15. Have 30 available for sale.

2016-2017 ACCOMPLISHMENTS:

- Award Scholarships at Spring Meeting to 4 recipients

L. Scholarship Fundraising Project: Open

Activities:

2016-2017 Accomplishments:

M. Webmaster – Kim Von Ahsen

Activities:

1. ASCLS-IA Website
 - a. Posted NewsScope newsletters and updated as needed
2. ASCLS-IA emails
 - a. Continue to offer to the ASCLS-IA Board members email addresses
3. Social Media
 - a. Utilized Twitter to provide updates of activities during ASCLS Legislative Symposium
 - b. Utilized Facebook to communicate nominations and awards submission, annual meeting registration, and national updates.

2016-2017 Accomplishments:

- Utilized social networking site (Facebook and Twitter) for additional communication. NEED VOLUNTEERS!
- Implemented a fully electronic annual state meeting using the conference app EventsXD

N. 1st Year Board Member – Rebecca Dill-Devor

ACTIVITIES:

- *Attended 75% of Board Meetings*
- *Delegate to National ASCLS meeting in Philadelphia (Fall 2016)*
- *Attended Legislative Days March 2017 –*
 - *Met with Vonnie Hampel from Dave Loeb sack’s office*
 - *Met with Congressman David Young*
 - *Met with Danielle Janowski from Senator Joni Ernst office*
- *Presenter -*
 - *Fall STEM event - with Theresa Fruehling - University of Iowa*
 - *Spring STEM Event – University of Iowa*
 - *Hands on Health Career Day – with Theresa Fruehling - University of Iowa*

Committee reports were reviewed with:

Following Changes:

No Changes

Old Business

Discussion: A few committees need to be filled.

New Business

Discussion:

1. Announcement of Elected Positions Lindsey Davenport-Landry
 - a. See Nominations Report
2. Gavel presentation to incoming president Vonnie Hinrichsen Lindsey Davenport-Landry

- | | |
|---|--------------------------|
| 3. Installation of 2017-2018 Board of Directors | Vonnie Hinrichsen |
| 4. 2017-2018 Proposed Budget | Vonnie Hinrichsen |
| a. Increase ASCLS Annual Meeting budget from \$4,680.00 to \$5,000.00. | |
| b. Increase Education/PACE from \$325.00 to \$550.00. | |
| c. Increase Nominations/Awards from \$300.00 to \$800.00. | |
| d. Motion to accept budget: Neil Kumor, 2 nd by Mick Williams. | |
| 5. 2017-2018 Calendar of Events | Vonnie Hinrichsen |
| a. Doodle to be sent out to decide on date for Summer meeting in Iowa City. | |
| b. Skype utilized for Fall and Winter meeting. | |
| c. Spring Meeting will be held in Des Moines in April 2018. | |
| 6. 2017-2018 Leadership | Vonnie Hinrichsen |
| 7. 2017 Annual Meeting Preliminary information | Lindsey Davenport-Landry |
| a. Monday, July 31 - Thursday, August 3, 2017 in San Diego, CA | |
| b. 7 people to attend | |

Other Business

Discussion:

Announcements

Adjournment

Motion to Adjourn Meeting

Motion

Moved by: Seconded by:

PASSED

FAILED

Meeting adjourned by Vonnie Hinrichsen at: 4:50 p.m.



ASCLS-IA Spring Board Meeting

Date: Thursday, April 13th, 2017

Time: 4:00 pm

Location: Radisson Hotel and Conference Center Coralville, IA

Sign In Sheet

Print Name	Signature	Member	Guest
Jan Frerichs	Jan Frerichs	✓	
REBECCA DILL-DEVOR	Rebecca M. Dill-Devor	✓	
Rebekah Owen	Rebekah Owen	✓	
KAREN CAMPBELL	Karen J. Campbell	✓	
Yvonne Hinrichsen	Yvonne Hinrichsen	✓	
Sarah Taylor	Sarah Taylor	✓	
Kathy Ryerson	Kathy Ryerson	✓	
Nail Kumar	Nail Kumar	✓	
Kathy Leinekugel	Kathy Leinekugel	✓	
Mickey Williams	Mickey Williams	✓	
Lonna Smith	Lonna Smith	✓	
Mona Dinnauer	Mona Dinnauer	✓	
Judy Jackson	Judy Jackson	✓	
Janet Whitney	Janet Whitney	✓	
Susan McEuenly	Susan McEuenly	✓	
Bridget Aukes	Bridget Aukes	✓	
Kim Von Ahren	Kim Von Ahren	✓	
Dorey Davis	Dorey Davis	✓	
Alexander Campbell	Alexander Campbell	✓	
Grace Jones	Grace Jones	✓	
Theresa R. Fruehling	Theresa R. Fruehling	✓	